

# Application for Approval to Inter Cremated Human Remains

Please complete in block letters.

**OFFICE USE ONLY**

Ref No.

Check No.

**Details of Deceased**

Title            Given Names

Surname

Sex:     Male     Female

Date of Birth            Date of Death            Age

Last Known Permanent Address

Suburb/Town            State            Post Code

Religion (*if any*)

**Details of Interment**

Name of cemetery [Yan Yean Cemetery](#)

Type of place of interment (*eg. niche wall, garden niche, grave*)

Location in cemetery of place of interment (*eg. grave number, row and section*)

Term of right of interment for the place of interment:     Perpetual     25 years

If term of the right of interment is 25 years, provide the date on which the right of interment was granted

**Applicant for Approval to Inter Cremated Human Remains**

Title            Given Names            Surname

Address

Suburb/Town            State            Post Code

Telephone: Home            Work            Mobile

Email

**Consent of Holder of Right of Interment**

Are you the holder of the right of interment for the place of interment where the cremated remains will be interred?     Yes     No

If No, provide the details of the holder of the right of interment, and answer the questions below.

*Please note that it is important that you advise the cemetery trust of any changes to these contact details as the cemetery trust will use these details to contact the holder of the right of interment about the cremated remains in future.*

Title            Given Names            Surname

Street Address

Suburb/Town            State            Post Code

Telephone: Home            Work            Mobile

Email

**WARNING: Under section 141 of the Cemeteries and Crematoria Act 2003, it is an offence to inter or assist in the interment of cremated human remains in a public cemetery unless the cemetery trust has authorised the interment. Punishable by a fine of up to 20 penalty units.**

Has the holder of the right of interment been informed of this application?  Yes  No

If no, give reasons why the holder of the right of interment has not been informed of this application:

Does the holder of the right of interment consent to this application?  Yes  No

Signature of holder of right of interment

Date

**Other Matters**

Details of funeral director or the person who is otherwise arranging for the interment of the cremated remains.

COMPANY STAMP

Company name

Title Given Names

Surname

Street Address

Suburb/Town State Post Code

Telephone Fax Email

**Matters relating to the Interment**

Service type:  Service both ends  Meet at cemetery  No attendance

Location

Date Time

Special service requirements

Other remarks

Details of the type of place of interment:  New  Pre-purchased/pre-need  Reopen

Signature of Applicant

Date

**PRIVACY STATEMENT**

Any personal information you provide in your application will be treated in accordance with the principles set out in the *Information Privacy Act 2000*. You are able to request access to the information that we hold about you, and to request its correction if necessary.

The information you provide to us is required to help us process your application and notify you of matters concerning it. We also need the information to perform our functions, comply with our obligations and exercise our rights under the *Cemeteries and Crematoria Act 2003*. Except for information you are required under that legislation to submit with your application, you are not obliged to provide any personal information. However, should you choose not to provide this information, we may not be able to process your application or provide the services to you for which the information is required.

We may also want to use and disclose the information for the purpose of providing you with information about memorialisation goods and services. If you do not want us to use the information for such purposes please tell us:

I do not wish to receive information about memorialisation goods and services

Under the *Cemeteries and Crematoria Act 2003*, we also are required to keep records containing certain information regarding interments, cremations and rights of interment. Members of the public are entitled to have access to those records.